



## Final Grant Report

The completion of the Grant Report is an important element of the Bryan Area Foundation's grant program. It not only provides an assessment and accounting of the grant to the Foundation, it also provides information which enables the Foundation to continually monitor the effectiveness of its grant program.

Please answer the questions on the back and return to the Bryan Area Foundation in the enclosed envelope. Thank you.

<b>Date of Report</b>	
<b>Grant #</b> (Foundation use only)	
<b>Grantee Name</b>	
<b>Program/Project Name</b>	
<b>Name of Contact Person</b>	
<b>Email of Contact Person</b>	
<b>Telephone</b>	
<b>Name of Executive Director</b>	
<b>Grant Date</b>	
<b>Grant Amount</b>	

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# Grant Report Narrative

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1. When was this project completed?
2. In what ways, if any, did the actual project vary from your initial project plans?
3. Describe any unanticipated outcomes, benefits or challenges encountered with this project, including current status on meeting any special terms of this grant.

4. What type of recognition was given to the Bryan Area Foundation?

5. If you were to undertake this project again, what would you do differently?

6. Please provide a financial account of how the grant funds were utilized.

\_\_\_\_\_ Date: \_\_\_\_\_  
Name of Final Grant Report Writer